**BOLTON ACADEMY**

**Date: March 13, 2024**

**Time: 6:30pm**

**Location: Zoom**

1. **Call to order:** La’Keitha Carlos, Chair called meeting to order at 6:38pm
2. **Roll Call**

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| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Shavaun Mincey** | Present |
| **Parent/Guardian** | **Whitney Bates-G****ómez** | Present |
| **Parent/Guardian** | **Nikki Knox** | Present |
| **Parent/Guardian** | **Nathalie Malkoff** | Present (after roll) |
| **Instructional Staff** | **Nicole Foster** | Absent |
| **Instructional Staff** | **Haydee Romero** | Present (after roll) |
| **Instructional Staff** | **Sandy White** | Present |
| **Community Member** | **Marie Cruzado Jenneau** | Present |
| **Community Member** | **Mario Corea** | Present |
| **Swing Seat** | **La’Keitha Carlos** | Present |

**Guests Present:** Diane Jacobi, APS GO Team

**Quorum Established:** Yes

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: Marie Cruzado Jenneau; Seconded by: Whitney Bates-Gómez

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Nikki Knox, Sandy White, Marie Cruzado Jenneau, Mario Corea, La’Keitha Carlos

Members Opposing: none

Members Abstaining: none

**Motion** The motion to approve the meeting agenda passes.

* 1. **Approval of Previous Minutes:**

Motion made by: Whitney Bates-Gómez; Seconded by: Sandy White

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Nikki Knox, Sandy White, Marie Cruzado Jenneau, Mario Corea, La’Keitha Carlos

Members Opposing: none

Members Abstaining: none

**Motion** The motion to approve the previous meeting minutes passes.

* 1. **Approval of the Budget** *(after final presentation/review)***:**

Motion made by: Nathalie Malkoff; Seconded by: Marie Cruzado Jenneau

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Nikki Knox, Nathalie Malkoff, Haydee Romero, Sandy White, Marie Cruzado Jenneau, Mario Corea, La’Keitha Carlos

Members Opposing: none

Members Abstaining: none

**Motion** The motion to approve the FY25 budget passes.

1. **Discussion Items** 
   1. **Discussion Item 1**: Presentation of the final budget
      1. The meeting discussed final budget approval, with Principal Mincey outlining a plan to improve student performance in math and English language learning. The plan involved creating a new fifth-grade teacher and a math instructional coach, costing a total of $16,000. The team decided to keep the parent liaison position, using $19,000 from the reserve fund, reducing it to $64,451. The team discussed the importance of maintaining strong community ties through a parent liaison at Bolton. The majority of the $6 million budget is allocated to instructional positions. The team also discussed new positions and trade-offs. The team voted on and approved a budget for the 2024-2025 school year.
   2. **Discussion Item 2:** Security Grant Survey
      1. Potential grant from the State of Georgia Department of Education to enhance school security. The grant, if approved, would provide each school with $45,000 annually. The team considered various ways to use this money, including hiring an SRO, sharing the SRO with another school, adding ballistic film to windows, installing fencing and exterior lighting, implementing student ID systems and badge readers, installing additional cameras, hiring non-instructional security aids, and using two-way radios.
      2. Principal Mincey discussed the need for new doors at Bolton Academy, emphasizing that the current doors, installed in 2003, pose a safety hazard as they cannot be left in a locked position. PM highlighted that the doors must be locked using a key, which could delay the locking process in an emergency. Despite the expense, PM prioritized the need for new doors over window coverings and blinds. The team agreed to consider prioritizing the first floor doors and those leading to the stairwells between the first and second floors. They also discussed the possibility of replacing the doors incrementally.
      3. The team discussed the prioritization of projects and initiatives for their school. The team agreed on prioritizing tasks based on their importance, with fencing being the lowest priority since it was just replaced. The team also discussed various safety and infrastructure improvements, including new classroom doors, ballistic film, window co and blinds and additional internal and external cameras.
2. **Information Items** 
   1. **Principal’s Report** 
      1. State of the School Address (SOSA) will be combined with Literacy Night on March 27th. Updates on the school, celebrations and where we’re headed next.
      2. Discussion on having an Asynchronous Day on the last day of school. The decision is being made because of North Atlanta HS graduation. So North Atlanta HS will have an Asynchronous Day on their last day of school. Hopefully there will be a chance to have more discussion.
3. **Announcements**
   1. Last chance to complete student calendar survey
   2. Make sure you complete required trainings: 1. Orientation, 2. Ethics, and 3. Budget
   3. Last chance to complete student calendar survey
   4. Complete End of Year survey and Principal Feedback surveys
   5. Trying to get more Bolton members involved in NAPPS. Nathalie is currently the only member.
   6. Middle school debate team need volunteer judges. At Campbell High School on March 23rd.
4. **Adjournment**

Motion made by: Nathalie Malkoff; Seconded by: Sandy White

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Nikki Knox, Nathalie Malkoff, Haydee Romero, Sandy White, Marie Cruzado Jenneau, Mario Corea, La’Keitha Carlos

Members Opposing: none

Members Abstaining: none

**Motion** The motion to adjourn the meeting passes.

**ADJOURNED AT 7:27pm**

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**Minutes Taken By:** Whitney Bates-Gomez

**Position:** Secretary

**Date Approved:**